

KEVIN N. KOVALYCSIK

PROFESSIONAL SUMMARY

An accomplished executive with a proven history of driving innovation and success across academia, global events, and entrepreneurial ventures. Expertise in strategic leadership, operational optimization, and fostering partnerships to achieve organizational objectives. Trusted advisor to C-suite executives and board members, consistently delivering substantial revenue growth and operational enhancements.

Core Competencies

- Financial Modeling, Budgeting & Forecasting
 - Strategic Planning & Development
 - Labor Productivity & Efficiency
 - Change Management Principles & Methodology
 - Marketing & Communications
 - Personnel Management & Leadership
 - Revenue & Operations Management
 - Policy Advisory & Research
 - Cross-functional Collaboration
 - Data Analysis & Decision-Making
 - Negotiation & Conflict Resolution
 - Innovation & Entrepreneurship
-

PROFESSIONAL EXPERIENCE

ALLEGHENY COLLEGE, Meadville, PA

October 2021 - October 2022

Chief of Staff to the President / Secretary to the Board of Trustees

Summary

Founded in 1815, Allegheny College is among the oldest 1% of colleges and universities in the United States. Among its many accolades, Allegheny College is ranked by *Washington Monthly* as one of the Top 30 liberal arts colleges in the country for its innovative, multidisciplinary approach to undergraduate learning and research. It was the first higher education campus in PA / among the first colleges and universities in the nation to achieve 100% campus carbon neutrality, and is a leader in environmental sustainability and climate change action and research.

Accomplishments

- Trusted advisor and confidant to the first female President in college history, leading strategic priorities and initiatives and all major decisions affecting the college. Direct reports include: Executive Office Staff, Title IX, Ombudsman, Human Resources, Public Safety / Security, Food & Beverage and IT. Direct 1:1 senior staff members, overseeing and influencing all campus operations. Primary contact to outside legal counsel on confidential, priority legal matters.
 - o Conceptualized, wrote and led the college's first food and beverage RFP in 15 years, personally signing a \$120M/10-yr contract, resulting in over \$10M in future facilities renovations and significantly increased food quality and a student-led approach to new revenue sales of nearly \$200k in the contract's first month.
 - o Conceptualized and initiated talks with T-mobile US to contract a near \$10M overhaul of outdated IT fiber infrastructure, making Allegheny College the first higher education institution in the nation to employ T-mobile 5G Turbo Wireless Mesh Technology and long-term fiber solutions. Leading discussions with T-mobile US Regional Marketing Offices for maximum public relations and long term partnership opportunities for our administrators, faculty, students and global alumni.

- Reimagined / restructured the IT Department, including the introduction of AWS and hard server / sensitive data migration, modern VOIP technology and data governance processes.
 - Commenced talks with Crawford County staff and elected officials on a full participation strategy for rural broadband expansion.
 - Approved solution funding to the Dept of Public Safety for personal protection, defense and technology upgrades, including the purchase and implementation of the Omnilert Mobile App.
 - Commenced a full review of emergency management systems, including, but not limited to, an updated command center, and re-wrote and led the approval of an updated Letter of Intent (LOI) with the city / local and regional police and first responders.
 - Led the concept and development of a new cross functional online Allegheny College Gear Shop that will transform the physical store and its data, inventory and e-commerce systems, moving sales from \$200-\$300k per year to a projected initial \$1.25 - \$1.5M in net revenue.
 - Winner of the prestigious 2023 Centauri Vega Award for Education/Learning.
 - Conceptualized and initiated talks with Apple Inc. leading to the official approval of an Apple Campus Store - the first and only Apple Store between Pittsburgh and Cleveland.
 - Successfully led the college through the process to obtain a Pennsylvania State Liquor License. Lobbied city politicians and businesses, and led the strategic legal and public relations strategy, while negotiating a favorable purchase price. Conceptualized a pub design with product.
 - Open channel talks w/the Pennsylvania State Treasurer and elected state officials.
- Secretary to the Board of Trustees. One of three administrators, including the President and CFO, with full corporate signing authority and fiduciary responsibility. Oversaw sensitive Board of Trustees materials.
- Title IX Supervisor. The principal institutional official responsible for coordinating, implementing and overseeing compliance with the Title IX of the Education Amendments of 1972 (Title IX), the Violence Against Women Reauthorization Act (VAWA), Campus SaVe Act, Americans with Disabilities Act/Section 504 of the Rehabilitation Act of 1973 (ADA), the Clery Act, and other assigned federal and or state laws/regulations. Highest security clearance.
 - Oversaw the supervision of personnel, which includes work allocation, training, problem resolution, and promotion and enforcement of internal procedures and controls; evaluated performance and made recommendations for personnel actions; motivates employees to achieve peak productivity and performance.
 - Provided guidance and training to university's leadership; provides advice on changing governmental requirements in the areas of civil rights, affirmative action, equal opportunity, Title IX obligations.
 - Reviewed institution practices related to hiring, training, transfer, and promotion, and providing corrective action recommendations as necessary, including the development, coordination, and delivery of education and training programs for all members of the university community as needed.
 - Served on various university planning and policy making committees, including recommending and participating in the development of university policies and procedures.
 - Primary point of contact and representative to various institutional divisions and/or external constituencies, including the main point of contact and chief negotiator for / with outside counsel.
 - Worked collaboratively with campus partners to ensure OEO and Title IX compliance and advocacy efforts. Worked tirelessly to strengthen the culture that supports a safe and respectful learning, working, and living environment on campus.
- Highly visible partner to the President, providing effective decision-making, project management and implementation and execution of strategic vision initiatives, in addition to serving as a liaison for the President with other administrative leaders and staff, playing an active role in moving the President's strategic priorities forward and managing major initiatives across campus and with outside communities and agencies to ensure they are completed.
- Provided the organizational and communication framework to implement the President's vision and achieve quarterly and weekly goals. Focus on long-term planning and projects to ensure revenue growth and organization success.
- Provided comprehensive and confidential project management in support of the College's mission and more specifically the president's priorities, and worked with campus leadership as required to oversee the successful completion of complex, high-priority projects, including the supervision, planning, budgeting, et.al. of potential new on-campus/city construction and renovations.
- Represent the views of the President with internal and external constituents, including but not limited to, administrators, faculty, students, parents, alumni, friends, community foundations and federal, state and local

government officials.. Respond on behalf of the president when designated to inquiries from, and/or issues involving, the above constituencies. Act as a designee in the absence of the President.

- Developed and reviewed strategies to ensure College projects align with the strategic plan and desired outcomes. Oversaw future campus-wide strategic planning process and implementation of the finalized strategic plan; establish and maintain a dashboard of KPI key metrics for informing faculty, staff, and Trustees. Prepared an annual report card on progress of the plan's goals linking annual progress to long-term capital planning.
 - Conducted research studies on college management practices, assemble and analyze benchmarking data and make recommendations for improving college operations.
- Coordinated communications and events for the President with various units.
- Ensured that senior staff were aligned with one another, and communicated among themselves and with the community.
- Worked with the President to strategically manage her time, including acting as a gatekeeper to ensure her involvement in projects or decision-making takes place at key times where input and authority are needed.
- Served on college and local community committees and task forces, working closely with the city and county.
- Oversaw national searches, and the release and hiring of senior and mid-level staff.
- Other duties as assigned.

TEXAS A&M UNIVERSITY, Houston, TX

May 2018 - October 2019

Chief of Staff - Engineering Medicine (EnMed)

Summary

Part of the Texas A&M University College of Medicine MD program and College of Engineering in partnership with Houston Methodist Hospital, EnMed is an integrated educational and research medical school with a focus on innovation and entrepreneurship. Responsive to the rapid advances in technology, this new type of medical education prepares professionals with the clinical skills to diagnose symptoms and treat patients, along with the engineering mindset to solve problems, invent new technologies and rapidly move these innovative ideas to practice in patient care; developed to educate a new kind of doctor, who will create transformational technology for health care.

Accomplishments

- Chief counsel and foremost senior advisor to the Executive Dean / CEO, championing quality, developing strong partnerships and providing focused leadership on operational performance and clinical transformation; driving the school to thrive, expand its footprint and bolster the reputation of the institution.
- Oversight and management of joint operations among EnMed partners - Texas A&M College of Medicine, College of Engineering and Houston Methodist Hospital.
- Prepared, justified, administered and monitored operating and capital budgets with recognition of institutional guidelines and in accordance with strategic plans. Responsible for decision-making, planning and forecasting of all financial and budgetary matters.
- Developed long and short-term strategic business and operations plans for the department. Implemented and evaluated plans to achieve financial and operational results to achieve institutional goals and objectives.
- Developed, administered and provided administrative oversight of translational and basic science research.
- Directed human resource management, including recruitment, selection, credentialing and performance evaluations. Managed the recruitment, appointment/credentialing, promotion for staff and faculty. Requested incremental positions using approved processes with data driven justifications. Established performance and productivity standards for staff. Ensured the appropriate and efficient utilization of personnel, providing timely and ongoing performance feedback to maintain required standards and achieve stated goals.
- Managed contracted services. Supervised IT infrastructure and support.
- Developed and implemented facilities plans to align with short and long-term goals and objectives. Led and participated in the multi-million dollar renovation of WP6 in Houston Methodist Hospital and W Holcombe.
- Assisted faculty and academic administration with curriculum development, maintenance of a productive academic clinical learning environment and successful academic achievement by students.
- Led marketing and communications and web and social media development, including inbound marketing.
- Developed, managed and maintained a strong partnership with Houston Methodist Hospital.

- Worked directly with the Office of the Chancellor on large-scale operations planning.
- All duties of the position as assigned by the CEO/Executive Dean.

AMERICAN RED CROSS, Fairfax, VA

September 2017- November 2017

Volunteer / Temporary Disaster Employee (DR-397-18 Hurricane Harvey - Houston, TX)

A key member of the mass care, operations and logistics facilities teams, selflessly assisting the relief and recovery of the displaced victims of Hurricane Harvey in the Houston Metropolitan Region, including, but not limited to, the opening, day-to-day management and closing of mega-shelters and facilities. Perpetual client interaction. On-spot management, decision making and problem solving. High-level volunteer mobilization and management. Administrative and budget oversight and accountability. Interaction with federal, state and local officials. Quality and safety supervision. Effective community partnership support. Client services innovation.

HELLENIC COLLEGE HOLY CROSS, Brookline, MA

August 2015 - August 2017

Chief of Staff to the President

Summary

Trusted Counsel and Senior Advisor to the President, leading and managing comprehensive strategic and tactical planning, enterprise risk management, organizational development and daily operational supervision of the senior management team, marketing and communications department, collegiate store and major campus-wide projects and initiatives. Challenged to build a first class team and change previous administrative and faculty mindsets, ensuring strong budget revenues through increased institutional productivity and efficiency, while simultaneously growing admissions, developing and executing brand strategy and eliminating financial debt. All duties of the position as assigned by the President.

Accomplishments

- Grew admissions by 10% per annum, leading brand and marketing efforts to outperform institutional targets.
- Reversed campus store from a cost center to a profit center, achieving a 400-500% rise in weekly / monthly online sales and 100% increase in profitability in less than one-year of direct oversight (over \$400k net sales revenue). Projected FY 2016-17 gross sales on target to reach \$1.3M.
 - Led exclusivity negotiations to import over \$20k/month in product from Europe.
 - Conceptualized, researched, negotiated and executed exclusive Under Armor branded clothing, and designing and choosing all store merchandise and products.
- Engineered crucial business tools and processes for the creation and reporting of business operations goals, metrics, and dashboard AB to dramatically accelerate increased revenue and operations excellence.
- Served as Chief Speechwriter and Chief Marketing & Communications Officer.
 - Lead web content and social media strategy and conceptualized and developed an award-winning website, social media and analytics platforms leading to focused in-bound campaigns
 - Winner of the prestigious 2018 Arcturus Vega Award for Education/Learning.
 - Headed all strategic communications, crafting appropriate messages that effectively incorporated external and internal standards leading to targeted development strategies and increased funds.
- Established and strengthened collaborative business relationships. Investigated potential acquisition targets, conducting thorough due diligence to discover “hidden” problems and avert losing investments.
- Assumed independent leadership of special President-initiated projects, including intense metadata and revenue analysis toward the construction of a new, state-of-the-art, \$19M, 32,000 sq. ft. student center.
- Served as an extension of the President, and primary liaison with the Board-of-Trustees, as well as administration, faculty, students, alumni, clergy and the stakeholder community-at-large.
- Interacted with administrators, faculty and professional staff to facilitate two-way communication between the President and campus constituencies. High-level problem solving.
- Recruited, hired and separated employees from the organization as required.
- Highly visible at on and off-campus events. Worked with utmost trust and confidentiality. Duties as assigned.

VANCOUVER COMMUNITY COLLEGE, Vancouver, BC

September 2009 - August 2015

School of Hospitality Management & Business

January 2011 - August 2015

Bachelor of Hospitality Management Program

Department Head

2012-15

Instructor (Regular and Executive Programs)

2009-15

Summary

Led and revamped the Provincial-leading Bachelor of Hospitality Management Program to create a finely honed, growth focused, revenue driven department, substantially increasing national visibility and articulation, international students and the number of quality union faculty members at the college's highest placement levels.

Accomplishments

- Department Head of the \$1M+ flagship program, inclusive of regular and executive programs, responsible for, but not limited to, the coordination, supervision and direction of the curriculum and instruction of the department, including strategic planning, development, partnerships, union relations/negotiations and publicly funded, multimillion dollar operations and capital budgets.
- Conceptualized, designed and implemented a renewed 20-course program with the vision of multi-million-dollar increased department revenue, union faculty jobs and industry sponsorships and partnerships. Guided the program approval process through college governance (Curriculum Committee, Education Council, Board of Governors) and DQAB (Degree Quality Assessment Board, BC Ministry of Education). Wrote and revised the Program Content Guide (PCG) and all course syllabi. Drafted area hiring criteria. Employed and separated faculty. Led facility planning and classroom renovation.
- Increased full-time and executive program enrollment by 75%. 98% on-time graduation rate.
- Provided individual and group advising in support of student well-being, success and completion of degree requirements, and developed and implemented programs and services that enhance the students' learning environment and the student life experience. Main contact for students in crisis.
- Worked collaboratively with other department heads and other key stakeholders, including, but not limited to, the Offices of the Registrar, Career Services, Admissions, Institutional Research, Student Services, Student Affairs and Diversity, Alumni Affairs and International Student Management.
- Led on and off-site hospitality instruction for visiting students from Hunan, China (2013), generating hundreds of thousands of dollars of new tuition revenues for the program and school.
- Elected member of the VCC Education Council (2012 - 2014).
- Instructed Hospitality Management & Leadership, Hotel Management & Construction, Finance, Economics, Marketing, Revenue Management and Statistics & Research courses.

School of Continuing Education - Business Program

April - November 2012

- Independently conceptualized, designed and instructed a Sport Management Certificate Program inclusive of three initial core courses: Principles and Practice of Sport Management (BUSI 1319), Sports Marketing (BUSI 1326) and Sport in Canadian Society (BUSI 1325) leading to increased public awareness for the college and additional unplanned revenues. Featured in the program's marketing campaign.
- Conceptualized, designed and instructed iPad@Work (BUSI 1320), opening the school to an additional unplanned revenue source and market across unconventional constituencies.

School of Business

January - April 2012

- Instructed Introduction to Economics (OADM 1402).

School of Arts & Sciences

September 2009 - April 2012

- Instructed Microeconomics (ECON 1100) and Macroeconomics (ECON 1200).
- Taught Introduction to Statistics (MATH 1111).
- Taught ABE Law 12, Part II.

DOUGLAS COLLEGE, Coquitlam, BC

September - December 2013

School of Commerce and Business Administration - Hospitality Management Program

- Taught Tourism Business Structure (HOSP 1115) and Hospitality Sales & Advertising (HOSP 2415).

COQUITLAM COLLEGE, Coquitlam, BC

May 2010 - April 2012

- Instructed Introduction to Economics (ECON 100), Introduction to Microeconomics Principles (ECON 201) and Introduction to Macroeconomics Principles (ECON 202).

FAIRLEIGH DICKINSON UNIVERSITY, Vancouver, BC

August 2009 - July 2011

Silberman College of Business (AACSB)

- Taught Small Business Management: An Entrepreneurial Perspective (ENTR 3101), Family Entrepreneurship (ENTR 2200), Fundamentals of International Business (IBUS 3201), Sport & Events Marketing (MKTG 4340), Concepts of International Management (MGMT 3371), Business Planning Forum (BUSI 3160) and Senior Business Forum (BUSI 4160).
- Developed and directed the internship program, combining progressive learning on the job in a supervised environment while incorporating both an academic and career development component.

VANCOUVER ORGANIZING COMMITTEE FOR THE 2010 OLYMPIC AND PARALYMPIC WINTER GAMES

Vancouver, BC

Venue Transportation Manager, Services and Games Operations

October 2008 - July 2009

Accomplishments

- Seamlessly integrated VANOC Venue Transportation Systems with the Venue Operations Plan and Venue Team at Cypress Mountain, the host venue for freestyle skiing and snowboard competitions.
- Lead developer of the Venue Transportation Operating Plan (VTOP) facilitating increased operations efficiency, positive government and public relations and bottom-line savings in the hundreds of thousands.
- Lead role in the integration of FA's into the planning process to produce a single, integrated technical transportation plan for Cypress Mountain and the overall event.
- Developed and maintained relationships and function as the principal transportation liaison with key venue stakeholders, including external agencies, contractors, consultants, service providers and facility owners.
- Liaised with overlay and development in monitoring venue design ensuring overlay designs meet operational needs.
- Successfully delivered Test Event and Games Time operations, including the scheduling and managing of full-time staff and volunteers, and the execution of park and ride, shuttle, VAPP and bus systems for Athlete/Official, IOC, NSC, media, marketing, spectator and workforce clientele.
- Large-scale volunteer recruitment, training and oversight.

UNITED STATES TENNIS ASSOCIATION (USTA), Billie Jean King National Tennis Center, Flushing, NY

Senior Guest Services Event Management - US Tennis Open

2006 - 2008

| | |
|---|------|
| Area Director – Passerelle (Main Public Entry) and Bag Check / Bag Security | 2008 |
| Area Director – Arthur Ashe Stadium Main Court / Court Level / Back-of-House | 2007 |
| Transportation Coordinator | 2006 |

Accomplishments

- Area Director of the main pedestrian walkway / patron entrance, utilized by over 750,000 patrons. Responsible for the planning, movement and management of services related to spectators among respective venue and external teams including senior executive staff, facility managers, private contractors, the Metropolitan Transit Authority (MTA), the New York City Department of Parks and Recreation (NYPR), state, local and federal law enforcement, and major emergency fire and medical personnel.
- Responsible for over 200 in-house and outsourced corporate staff, including, but not limited to, maintenance, security, food services, loading dock, locker room, media, television network areas and player personnel and on-court personnel.
- Managed all US Open transportation operations, including road signage / traffic, mass transportation, parking, hotel shuttles, player escorts, VIP parking and arrival, among others. Coordinated with all venue

functions, private contractors and outside agencies. Managed all venue transportation staff. Developed and maintained relationships with external agencies.

KNK GLOBAL ENTERPRISES, LTD., Wallington, NJ

2005 - 2008

Founder and Chief Principal

Summary

A self-start international venture that excelled in the highest-and-best use of global sports and entertainment venues, assets and events through the development and implementation of multi-million-dollar revenue and growth maximization strategies that increased personal consumption and encouraged gross domestic investment. Countries worked include Greece, Ukraine and The People's Republic of China.

SETON HALL UNIVERSITY, South Orange, NJ
Stillman School of Business (AACSB)

1998 - 2005

Visiting Assistant Professor - Finance Department & Center for Sport Management

2002-05

Adjunct Professor - Economics & Finance Departments & Center for Sport Management

1998-02

Instructor / Developer - Beijing Workers' Stadium Service Center (Gong Ti)

2004-05

Beijing, The People's Republic of China

Visiting Professor - Università di Roma Tor Vergata, Rome, Italy

2004

Lecturer - University of International Business and Economics (UIBE)

2003

Zhoyue International College of Excellence, Langfang, The People's Republic of China

Invited Guest - US State Department - Olympic Security Senior Policy Workshop.

2003

Athens, Greece

Summary

Led multi-tiered initiatives that propelled program and overall college admissions and revenue growth and international expansion. Opened vertical markets and innovative strategies to effectively position the Center for lucrative global expansion, convincing the University President and senior management team to alter their view of the marketplace for the Center from a strict domestic focus to an international scope beginning in China and Europe.

Accomplishments

- Leveraged expert negotiation and partnership-building skills to conceptualize and achieve an exclusive five-year, multimillion-dollar contractual agreement between Seton Hall University and Beijing Sports Bureau establishing the Beijing Sports Bureau-Seton Hall University Research Exchange Center for Sport Economics and Business, signed August 9, 2004 at The Center for Sport Management, dramatically increasing global program awareness and overall program admissions by 25%.
- Instituted and taught courses in Global Sport Facility Management and The Finance and Economics of Global Sport at Beijing Workers' Stadium from March 4-15, 2004 as a major component of the first and only International Sport Management Certificate Program of The Center for Sport Management offered to executives and employees of Beijing Workers' Stadium Service Center Complex (Gong Ti) and sport and leisure professionals and government officials of Beijing in partnership with the SINO-U.S. School of Management (SIM) at the University of International Business and Economics (UIBE), Beijing Workers' Stadium Service Center, Beijing Tian Zhong Law Firm and the Beijing Sports Bureau. Invited speaker of the Beijing Olympic Committee for the 2008 Summer Olympic Games.
- Developed international academic curriculum modules for academic programs and research in sport facility economics and management with the Dipartimento CEIS - Master in Economia e Gestione dello Sport, Facoltà di Economia at the Università di Roma Tor Vergata in Rome, Italy, independent of program expectations and responsibilities.
- Instructed numerous graduate and undergraduate business, finance and economics courses.

| | |
|---|---------|
| Director of Policy and Management | 2000-02 |
| Assistant Director of Strategic Planning & Development | 2000 |
| Manager of Executive Administration | 1998-00 |
| Manager of College Athletics | 1996-8 |
| Manager of the MOC for the 1996 NCAA Men's Final Four | 1995-6 |
| Manager of Special Projects - World Cup '94 | 1994-5 |

Summary

Senior Executive and Advisor to the President, accountable for long and short-term tactical planning and daily operation oversight of senior management for multiple, multi-use sports and entertainment facilities with a combined US\$1B in gross revenues, 2,000+ employees and 300+ events annually.

Accomplishments

- Senior Executive, reporting directly to the President and CEO, responsible for daily business operations, analysis and special projects including, but not limited to, the creation and execution of internal and external business strategies, budget development and management, financial and competitive oversight, operations management, policy creation and implementation, contract negotiations and relations management between seven professional and college franchises (at the time), the Authority and State Government with specific responsibility toward the draft, lobby and passage of state legislation, public finance and risk abatement.
- Oversaw the development of venue management leadership teams and venue operating plans, representing and acting on behalf of the President and CEO and managing special projects relating to venue planning and operational integration at the complex.
- Liaised across all aspects of facility and event operations, including, but not limited to, marketing, human resources, food and beverage, financial management, information technology / web and program development, building operations, new construction and contract management for proposed concession vendors and remote convention center operations.
- Guided and assisted venue teams with tenant and third-party relationships and contracts, acting as arbitrator as required. Ensured overall venue readiness.
- Provided leadership in the creation and direction of multi-year capital and operations budget plans. Developed realistic assumptions. Conducted predictive budget modeling.
- Authored highest-best use, financial and economic analyses for Governor and State Legislature, including a report exploring the potential impact of casino gaming at Meadowlands Racetrack.
- Augmented initial construction, finance and intergovernmental legislative affairs of the \$300M Wildwoods Convention & Civic Center and the \$100M historic renovation of Boardwalk Hall in Atlantic City.
- Spearheaded major marketing and image overhaul of the Department of College Athletics, unveiling and implementing a new department logo, identity and brand awareness program, inclusive of exclusive game day department merchandise. Managed daily and event operations for the department, organized public relations events and initiated innovative event marketing initiatives and sponsorships.
- Administered game operations for Seton Hall University Men's Basketball Games.
- Supervised total event management and facilities operations for the 1997 Army v. Navy Game, annual Kickoff Classic college football games, annual Jimmy V. Classic college basketball games and annual IRA Crew Regatta on the Cooper River in Camden, New Jersey.
- Directed on and off-site preparations and event operations with senior NCAA officials as manager to the Meadowlands Organizing Committee (MOC) for the 1996 Men's NCAA College Basketball Final Four Semi-Final and Championship Games at Continental Airlines Arena.
- Management staff of the 1999 Women's FIFA World Cup Games at Giants Stadium, the 1995 Papal Mass of His Holiness Pope John Paul II at Giants Stadium, the 1995 Stanley Cup Playoffs and Finals, the 1995 NCAA Men's College Basketball East Regional Semi-Finals and Final, and the 1994 Men's FIFA World Cup Games at Giants Stadium and 1994 concert series at Giants Stadium.

Chief Legislative Aide

Accomplishments

- Trusted advisor and strategist.
 - Liaison to state government agencies, constituents, lobbyists, media, municipalities and special interests.
 - Drafted state legislation and resolutions. Lobbied and guided bills through signing.
 - Chief Communications Officer and media spokesperson.
 - Testified and spoke in legislative committees on the Deputy Speaker's behalf.
 - Managed full and part-time staff. Mobilized volunteers.
 - Fundraising initiatives and oversight. Large scale donor events.
-

EDUCATION

M.P.A., Columbia University, 2002

Concentration: Advanced Management and Finance

M.B.A., Seton Hall University, 1997

Concentration: Economics. Certificate in International Business.

B.A., Rutgers University, 1992

Major: Journalism & Mass Media. Minor: Political Science.

APPOINTMENTS & AWARDS

- **Centauri Winner.** Vega Digital Awards. Website - Education/Training, 2023. (Allegheny College)
 - **Houston Methodist Institute for Academic Medicine Certificate of Outstanding Contribution.** 2019.
 - **Arcturus Winner.** Vega Digital Awards. Website - Education/Training, 2018. (Hellenic College)
 - **Member.** Alumni Council, School of International & Public Affairs, Columbia University, NY, 2015-17.
 - **Gubernatorial Appointment. Governor's Advisory Council on Volunteerism & Community Service.**
The Honorable Christine Todd Whitman, Governor of the State of New Jersey, 1997-2000.
 - **Congressional Nomination. The United States Naval Academy, Annapolis, MD.**
The Honorable Robert G. Torricelli, U.S. House of Representatives (NJ - 9) (Retired), 1988.
-

VOLUNTEERISM

- **St. Athanasios Greek Orthodox Church.** Paramus, NJ. United States. Present.
- **St. Joseph Orthodox Church.** Houston, TX. United States. 2018-21.
- **Houston Food Bank.** United States. 2020-21.
- **Columbia University Club of Houston.** Board Member & President. United States. 2019-21.
- **Care for the Wild Rhino Sanctuary KPC.** South Africa. 2018.
- **American Red Cross Hurricane Harvey Disaster Relief.** United States. 2017.
- **New Hope Cambodia - Education, Healthcare & Community Development.** Cambodia. 2014.
- **Holy Cross Mission Hospital & Primary Orthodox School.** Uganda. 2014.